

.....
School

.....
Place, Date

Dear family,

A parents' evening of form which is attended by
your son/ daughter is going to take place on at
..... in room

Agenda:

.....
.....
.....
.....

We look forward to seeing you on this evening.

.....
Form tutor

✂

Child's name, first name:
(please print name)

We are going to parents' evening of form on at

attend (number of people attending:)*

not attend*

.....
Signature(s) of parent(s)/ guardian(s)

* please tick the correct box